

GENERAL

NAME (Last)	(First)	(Middle Initial)	HOME TELEPHONE (Area Code)
			CELL PHONE (Area Code)
OTHER NAMES USED			EMAIL ADDRESS

PRESENT ADDRESS

ARE YOU AUTHORIZED TO WORK IN THE UNITED STATES? <input type="checkbox"/> YES <input type="checkbox"/> NO	ARE YOU AT LEAST 18 YEARS OF AGE? <input type="checkbox"/> YES <input type="checkbox"/> NO	IF NOT, DO YOU HAVE A WORK PERMIT? <input type="checkbox"/> YES <input type="checkbox"/> NO
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HOW WERE YOU REFERRED TO BOYS & GIRLS CLUBS OF MERCED COUNTY:

YES NO PREVIOUS EMPLOYMENT WITH ANY BOYS & GIRLS CLUB? If yes, all information below is required.

LOCATION: _____ DATES OF EMPLOYMENT: _____

SUPERVISOR NAME AND CONTACT INFORMATION: _____

POSITION APPLIED FOR

TITLE OR CATEGORY

DATE AVAILABLE

EDUCATION

SCHOOL	NAME AND LOCATION	MAJOR	GRADUATE		DEGREE
			YES	NO	
HIGH SCHOOL					
COLLEGE OR UNIVERSITY					
OTHER SCHOOLS (Graduate, technical, military, etc)					
OTHER TRAINING OR DEGREES					

GENERAL INFORMATION

SUBJECTS OF SPECIAL STUDY:

RESEARCH WORK OR SPECIAL TRAINING SKILLS:

U.S. MILITARY OR NAVAL SERVICE/RANK:

WORK EXPERIENCE

Start with current or last employer first. Do not detail duties and responsibilities if described in attached resume.

COMPANY NAME		YOUR TITLE		
COMPANY ADDRESS (Street & No.)		(City)	(State)	(Zip)
START DATE		END DATE		
SUPERVISOR'S NAME	SUPERVISOR'S TITLE	TELEPHONE	MAY WE CONTACT EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO	
BRIEF DESCRIPTION OF DUTIES & RESPONSIBILITIES				
REASON FOR LEAVING				
COMPANY NAME		YOUR TITLE		
COMPANY ADDRESS (Street & No.)		(City)	(State)	(Zip)
START DATE		END DATE		
SUPERVISOR'S NAME	SUPERVISOR'S TITLE	TELEPHONE	MAY WE CONTACT EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO	
BRIEF DESCRIPTION OF DUTIES & RESPONSIBILITIES				
REASON FOR LEAVING				
COMPANY NAME		YOUR TITLE		
COMPANY ADDRESS (Street & No.)		(City)	(State)	(Zip)
START DATE		END DATE		
SUPERVISOR'S NAME	SUPERVISOR'S TITLE	TELEPHONE	MAY WE CONTACT EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO	
BRIEF DESCRIPTION OF DUTIES & RESPONSIBILITIES				
REASON FOR LEAVING				

REFERENCES

Please provide at least one professional and one personal reference. The Boys & Girls Clubs of Merced County will conduct reference checks as a condition of employment. Please provide an accurate phone number and email for the references listed below.

NAME	TELEPHONE NUMBER	EMAIL	RELATIONSHIP

AUTHORIZATION TO RELEASE EMPLOYMENT REFERENCE INFORMATION

I understand that Boys & Girls Clubs of Merced County will attempt to verify statements made on my application and made during my employment interview. I hereby give my permission for my current and former employers to answer any and all questions based upon information available to them in my employment records as pursuant to all applicable laws. I understand that it is possible that my prior employment records may not be accurate. Nonetheless, in consideration of Boys & Girls Clubs of Merced County's review of this application and my candidacy for employment, I release Boys & Girls Clubs of Merced County and all current and former employers from any liability as a result of the furnishing and receiving of this reference information. I understand that my failure to sign this reference release so Boys & Girls Clubs of Merced County can contact references and make a full background check of my previous work history will be deemed interference with and a withdrawal of my application for employment.

_____ *Yes _____ *No (*Place your initials in the appropriate space to indicate and document your consent to this authorization.)

Signature

Date

JOB APPLICANT AGREEMENT

I understand that Boys & Girls Clubs of Merced County (BGCMC) requires certain information about me to evaluate my qualifications for employment and conduct its business. If I become an employee, I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

Initials

I understand that nothing contained in this application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and BGCMC. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or BGCMC, and that no promises or representations contrary to the foregoing are binding on the Boys & Girls Clubs of Merced County. I understand that I am required to comply with all rules and regulations of the BGCMC.

Initials

I understand that I may be required to work scheduled and unscheduled overtime and scheduled weekend and holiday work when required by BGCMC. I also understand that BGCMC has the right to modify its policies without giving me any notice of the changes. No promises regarding employment have been made to me.

Initials

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

Initials

I understand that, if offered a position with the Boys & Girls Clubs of Merced County, I will be required to submit to a pre-employment drug screening, and background check as a condition of employment. Due to the nature of work conducted by BGCMC as a youth recreation provider this information is necessary for any position of employment. Crimes that bar employment are stated in BGCMC's Background Check and Barrier Crimes Policy. BGCMC does not discriminate in regards to race, color, religion, gender, gender identity, national origin, age, disability, veteran status or any other status protected under local, state or federal laws.

Initials

I understand that if I am selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9Form in this regard. I understand that it is my responsibility to verify that the state and federal payroll tax deductions taken on my payroll checks match the information I provided on my completed W-4 form. I understand that the BGCMC is committed to ensuring a safe working environment. I understand that I, and every employee, have a responsibility to prevent accidents and injuries by observing all safety procedures and guidelines and following the direction of my site supervisor. I understand and agree to comply with federal, state and local regulations related to on-the-job safety and health.

I understand that The Boys and Girls Club of Merced County will obtain information about me for employment purposes from a third party consumer reporting agency. These reports may contain information regarding my credit history, criminal history, social security verification, motor vehicle records ("driving records"), verification of my education or employment history, or other background checks. **Credit history** will only be requested where such information is related to the duties and responsibilities of the position for which I am applying for. You have the right, upon written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report and a copy of any report about you. Please be advised that the nature and scope of the most common form of investigative consumer report obtained with regard to applicants for employment is an investigation into your education and/or employment history conducted by First Advantage Background Services Corp. ("First Advantage"), P.O. Box 105292, Atlanta, GA 30348, 1-800-845-6004. The scope of this notice and authorization is all-encompassing, however, allowing the Company to obtain from any outside organization all manner of consumer reports and investigative consumer reports now and throughout the course of your employment to the extent permitted by law.

Initials

Signature

Print Name

Date